

FABENS INDEPENDENT SCHOOL DISTRICT

ONLINE REGISTRATION GUIDELINES FOR NEW STUDENTS

STEP 1 - Click the link for Student Online Registration
<ul style="list-style-type: none">▪ Click on "Register New User"▪ Enter Information and Create Login.▪ Log in with a new User ID and password.
STEP 2 - My Students
<ul style="list-style-type: none">▪ Create a New Student.
STEP 3 - Student Information
<ul style="list-style-type: none">▪ Enter Student Information▪ Verify the campus in which you are enrolling your child.
STEP 4 - Parent/Guardian Contacts
<ul style="list-style-type: none">▪ Enter Parent/Guardian Information.
STEP 5 - Emergency Contacts
<ul style="list-style-type: none">▪ Enter Emergency Contact Information.
STEP 6 - Verify Campus
<ul style="list-style-type: none">▪ Verify the campus in which you are enrolling your child.
STEP 7 - Student Forms (Required to proceed to Step 8)
<ul style="list-style-type: none">▪ Complete required forms associated with the Student Forms.
STEP 8 - Documents
<ul style="list-style-type: none">▪ Read & acknowledge forms associated with the campus/school district.
STEP 9 - Attachments
<ul style="list-style-type: none">▪ Please upload the required forms to the campus administrative office.▪ Click the Submit button when complete.
STEP 10 - Confirm Enrollment
<ul style="list-style-type: none">▪ Confirm enrollment if registration is complete for each student.▪ Print confirmation page. If unable to print, record the confirmation number for your records.